

PTF Meeting September 5, 2018

Attendees:

Debbie McKinney, Krystle Richard, Tori Griffin, Jenny Simek, Susan George, Kay Jolley, Stephanie Knoerr, Andrea McKinney, Lindsay Hudson, Marilee Shipman, Aimee Keiffer, Stacy Gardner, Alisha Smith, Sam Urbantke, Tatiana Sanders, Amber Knowlton, Jennifer Huber, Holli Minter, Emily Lamb, Jennifer Edwards, Waleska Colòn, Emily Kelley, Reid and Faye Lambert, Haley Thomas, Jennifer Vancil, Stephanie Hoffman, Leslee Graves, Donna Jones

Opening Prayer:

- Leslee Graves led the opening prayer.

Board Introductions:

- The Board members introduced themselves to the group.

Budget Report:

- Leslee informed the group that the approximate cash balance is \$12,827.47.
- A new budget update will be coming out for September soon.

PTF Membership Update:

- The membership drive went well. Most classes are at 50% or higher participation.
- We had 3 classes that reached 100% participation and they received a water balloon fight.

T-shirt Sales:

- The deadline for ordering PTF shirts is today, September 5th. A reminder e-mail went out from the office.
- As of this meeting, 95 shirts had been sold. We will keep ½ of the proceeds. The other ½ will go to the shirt designer we used.

PTF Shopping Rewards Programs/Box Tops:

- Tatiana Sanders gave an update on the various shopping rewards programs that HCA participates in (Kroger, Tom Thumb, Target). More details will be coming out on these.
- Tatiana sent home information about the Box Tops Fall collection. The deadline to turn them in is October 19th. There is a Box Tops mailbox by the front office and students can

turn them in there. The class that collects the most Box Tops (elementary and secondary) will receive a donut reward for the class.

- The group was informed about Amazon Smile and how to use it to earn money for HCA when they shop on Amazon. Go to smile.amazon.com and type in Heritage Christian Academy as the school you would like to support.
- Tatiana also discussed the Shoparoo app. You can take pictures of your receipts and submit them. HCA will then get points and earn rewards.

Website Update:

- Aimee Keiffer notified the group that she has spoken with Mr. Engle and that the new website is up. The PTF page has been updated and streamlined and a volunteer tab has been added for easy sign-up. Sign-up geniuses for most fall events have already been set up.
- A new general PTF e-mail address has been set up to receive messages and inquiries that can then be forwarded to individuals.

Upcoming Events:

- Leslee sent a sign-up sheet around for the various upcoming events and their committees and then discussed the events.
- **Donuts with Dudes Sept. 21st at 7:15 a.m.** – We need volunteers to help set up the day before (Sept. 20th from 2:00-3:00 p.m.) and to serve the morning of the event (6:30 a.m.). We will have a donut themed photo area set up. Vhelma Richardson ordered donuts from Rockwall Donuts. It includes free delivery and letter donuts. We will have 70 dozen donuts (35 dozen chocolate and 35 dozen plain glazed) and 40 dozen sprinkle donut holes. An e-mail invitation will go out next week.
- **Homecoming Spirit Week Oct. 1st-5th** - The door decorating theme this year is football. Classes are being encouraged to have the students help with the door this year.
- **Custodian Appreciation Day Oct. 2nd**- We will give the custodians (day and evening) gift cards and give them gift cards. We will either bring them lunch or send them off campus to lunch. We will have the classes make them cards and give the classes a checklist of jobs they can do at the end of the day to help with cleaning the rooms.
- **Grandparents Day Oct. 16th** – We will do cookies and milk as before and set up a cute photo area. We will need volunteers to help greet grandparents, run to get students from classes and volunteers to serve cookies.
- **Walk-a-thon Nov. 2nd**: Leslee informed the group that we will be partnering with Boosterthon this year for this event. Parents will receive a login and can track their child's donations online. Tatiana is the contact person for this event. A committee will

be set up to coordinate the walk-a-thon. Volunteers are also needed the day of the event to help mark laps, tie shoes, etc.

- **Fall Teacher Luncheon:** Stacy Gardner has been working on this and got Zanatas to donate food. More information to come on this event later.

Stacy Gardner was the gift card drawing winner for this month's meeting! Congratulations Stacy!

Don't miss your chance to win a gift card at the next PTF Meeting on October 3rd at 8:15 a.m. in Heritage Hall.